

SINGLE COURSE EXCHANGE PROGRAM APPROVAL FORM – CC Student Taking a Course at the USCGA

A degree-seeking Connecticut College student may, with appropriate approval, enroll in one undergraduate course per semester (fall or spring) at the United States Coast Guard Academy. Please be aware that this program is a single course exchange; no exceptions can be made to this policy. Students must be enrolled full-time and be in residence (attending classes on the Connecticut College campus). For information regarding catalogs/schedules and whether enrollment in a specific course is permitted, please contact the USCGA Registrar's office.

- Enrollment is subject to enrollment policies, including instructor permission, course restrictions, as well as space availability.
- **Students may not enroll in an exchange course that is the same/similar in content to one offered at Connecticut College.**
- The form require the signatures of the student's adviser, class dean, and the department chair/program director (if applicable).
- **All mathematics, computer science, physics, astronomy and geophysics courses require the approval of the chair/program director.**
- Please be aware that the grade for the course will be posted to the Connecticut College transcript exactly as reported by USCGA.
- While enrolled in the exchange course, students are held responsible for the deadlines and policies of the USCGA that apply to the course, including the institution's deadline to enroll and last day to withdraw. Students may not drop or withdraw from the course without approval from the USCGA, their adviser, and their class dean
- The USCGA Registrar's office will retain one copy of the form and sign the other, which needs to be returned to the Registrar's office at Connecticut College in order to complete the enrollment process.

(Last Name)	(First Name)	(Middle/Maiden Name)	Student I.D. Number	Class Year
(Department/Subject)		(Course Number)	(Title of Course)	
(Semester Hours Credit)		(Days and Hours of Class Meetings)		

Faculty Adviser: _____ Date _____ **Department chair/
program director (if applicable):** _____ **Date** _____

Class Dean: _____ Date _____

**APPROVAL SIGNATURE AND STAMP
OF USCGA:**

DATE: _____

RETURN SIGNED COPY TO OFFICE OF THE REGISTRAR, FANNING 105, TO COMPLETE ENROLLMENT